

Northern Westchester Putnam Teacher Center

2501 Baldwin Road, Suite 109
Yorktown Heights, NY 10598
Phone: 914-214-9081 Fax: 914-455-2792
nwpteachercenter@gmail.com

SUBSTITUTE REIMBURSEMENT FORM

(Payment will not be made until all information is filled in)

School District:	
Title of Activity:	
Date:	

Please do not approve and submit until after the date has occurred

Participating Teacher	Substitute Teacher's Name	Amount

Total: _____

Authorized Signature & Position	Date

Please return form to:	Northern Westchester Putnam Teacher Center 2501 Baldwin Road, Suite 109 Yorktown Heights, NY 10598 Attn: Andrea
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