

Northern Westchester Putnam Teacher Center

2051 Baldwin Drive, Suite 109
Yorktown Heights, NY 10598
Phone: 914-214-9081 Fax: 914-245-5566
E-mail: nwptc1@gmail.com

Contract For Consulting Services

Title of Activity:	
School District:	
Instructor:	
Address:	

Cell Phone:		Email:	
--------------------	--	---------------	--

Where will class be held?	
----------------------------------	--

Total number of hours:		Date(s):	
-------------------------------	--	-----------------	--

Total Payment (Number of Contact Hours @ hourly rate) =		Total
--	--	--------------

- Rates: \$100/hr. for Instructor, \$50/hr. for Facilitator i.e. Study Groups/Leader of Collaborative Workshop.
- Consultant rates vary.
- If minimum enrollment (10 unless Professional Development/Superintendent's Day) is not met, the instructor has the option of a reduced payment rate or cancel the workshop.
- The Teacher Center reserves the right to cancel this contract if the minimum number of participants is not reached one week prior to the beginning of the workshop.
- The Teacher Center does not pay for meals or refreshments for this course/workshop.
- It is not the policy of the Teacher Center to copy materials or to reimburse you for copies.

NWPTC Authorized Signature

Consultant Signature

Date: _____

Date: _____

Please return one copy (keep one for your records) to:

Northern Westchester Putnam Teacher Center
2051 Baldwin Road, Suite 109
Yorktown Heights, NY 10598